



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	North Wiltshire Young Musicians(affiliated to West Wilts YM)		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Chippenham Intermediate Wind & Boys' Singing Group		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	I aim to set up two new ensembles in Chippenham to serve the Town and surrounding communities. Chippenham Intermediate Wind band aims to provide students who play wind/brass/percussion instruments at grade 2-5 standard an opportunity to make & perform music together. The Boys' Singing Group aims to provide boys in Key Stage 2 & 3 opportunities to come together in the community and be creative.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Chippenham		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Date</b> 30 August 2011	
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Date</b> July 2011	<b>No</b> <input type="checkbox"/>

<b>Where will your project take place?</b>	King's Lodge Primary School and possibly Ivy Lane Primary (latter TBC)
<b>When will your project take place?</b>	January 2012
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <b>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</b>	<p>I have been running Chippenham Junior Wind band (beginner to grade 2 standard) for 10 years and although some members move onto higher level groups, many do not. Consultation with members &amp; parents confirms that travelling distance and change of evening are major factors. Ultimately many give up music making completely. The group will provide students between grade 2 &amp; 5 a local wind band to play in weekly. It is known that boys at Key Stage 2 &amp; 3 generally lack self esteem and struggle with communication. The boys choir is gaining momentum with visits to local primary schools. Boys have renamed the group 'Boys' Singing Group', showing real interest already. The ensembles will enhance educational learning, pupils gaining more social experiences with opportunities to perform in concerts. Both groups aim to enhance community links.</p>
<b>How many people will benefit from your project?</b>	50 upto 200...
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>  <b>Please provide a reference/page no.</b>	<p>The project will help improve the quality of life socially by providing educational clubs for ages 8 - 18.  P.12 Education &amp; Lifelong Learning</p> <p>P.29 Culture &amp; Leisure</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Any other information about your project.**

North Wiltshire Young Musicians hold concerts three times a year. Our audiences consist of family members and the general public. We perform at various venues across the county. In the future I aim to hold concerts at the bigger venues in Chippenham, and involve other groups from Chippenham, enhancing community links further. Instruments will be looked after by the players using them. A form is signed by the parent on which they agree to take responsibility for the instrument, looking after it and insuring it accordingly. Should the ensemble fold, the instruments would still belong to NWYM and would be stored at the Wiltshire Music Centre (where the Music Service have an office) or used by other ensembles in NWYM or WWYM.

**3. Management**

**How many people are involved in the management of your group/organisation?  
Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Member subscription

**How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?**

More students will hopefully continue to learn a musical instrument within their school and enhance the school profile further.

Ensemble numbers will be monitored hopefully showing an upward trend.

Chippenham will become a 'hub' for musical activities in the North of Wiltshire. The 'hub' will enhance Chippenham's focus for a Community Campus.

**Have you contacted Charities Information Bureau for help with your application/ to seek other funding?**

Yes

Date

No

**To whom have you applied for funding for this project (other than Wiltshire Council)?**

**Please list with amount applied for and whether you have been successful**

**Name of Funder**

**Amount Applied For**

**Amount Received**

Chippenham Town Council

865

CBLC

895

<p><b>Have you or do you intend to apply for a grant from another area board within this financial year?</b></p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p><b>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</b></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 10/11	Month: July	Year: 2011
A - Total income:	£40659.23	
B - Minus total expenditure:	£34451.94	
Surplus/deficit for year: (A minus B)	£6207.29	
Free reserves currently held:	£18124.03	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Music Stands	£160	Own fundraising/reserves		£
Baritone Saxophone	£895			£
Bass Clarinet	£711	Parish/town council	P	£870
21 rehearsals @ £10.00 (CIW)	£210			£
21 rehearsals - boys' group	£40	Trusts/foundations	P	£895
	£			£
10 rehearsals - conductor costs	£978	In kind		£
Hire of hall - taster morning	£40			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£3,034</b>	<b>Total Project Income</b>		<b>£1,765</b>

<b>Total project income B</b>	£1,765
<b>Total project expenditure A</b>	£3,034
<b>Project shortfall A – B</b>	£1,269
<b>Grant sought from Wiltshire Council Area Board</b>	£1,269
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Nat West
<b>Please give the title name of the organisations' bank account e.g. current</b>	Current - Business Reserve and Capital Reserve

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**